

NOTICE OF **ANNUAL** MEETING OF THE  
WASHOE AFFORDABLE HOUSING CORPORATION  
BOARD OF TRUSTEES

TO TRUSTEES: Hilary Lopez, President  
Dave Aiazzi, Vice President  
Mayor Hillary Schieve, Secretary/Treasurer  
Kathleen Taylor  
Mark Sullivan

MEETING DATE: **Tuesday, November 28, 2023**

TIME: **12:00 p.m. (Approximately)**

PLACE: **Reno Housing Authority (RHA) Boardroom, 1525 East Ninth Street,  
Reno, Nevada**

*To help prevent the spread of COVID-19 and for health and safety concerns, all persons in attendance, whether fully vaccinated or not, will be required to wear a face mask while present at this meeting. Persons wishing to provide public comment may participate during the scheduled meeting by commenting in person during the course of the meeting, via teleconference, or address their comments, data, views, arguments in written form to Hilary Lopez, Ph.D., Executive Director, Housing Authority of the City of Reno, 1525 East 9th Street, Reno, NV 89512-3012, Fax: 775.786.1712; e-mail address: [Hlopez@renoha.org](mailto:Hlopez@renoha.org). Written submission should be received by the Board on or before, November 27, 2023, by 5:00 p.m., in order to make copies available Trustees and the public.*

*Below is the agenda of all items scheduled to be considered. At the discretion of the president or the Trustees, items on the agenda may be taken out of the order; the Trustees may combine two or more agenda items for consideration, and the Trustees may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public is advised that one or more members of the Trustees may participate in the meeting via telephone.*

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**AGENDA**

1. Call to order and roll call.
2. First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person, under these items.
3. Approval of agenda. (For Possible Action)
4. Approval of the minutes of the annual Board meeting held October 25, 2022. (For Possible Action)
5. Contract Administrator's update on the Performance Based Contract Administration (PBCA) contract with HUD for Nevada. (Discussion)
6. Updates to the personnel policy to revise the annual COLA policy and matters related thereto. (For Possible Action)

WASHOE AFFORDABLE HOUSING CORPORATION

7. Discussion and possible action regarding potential transfer of the Homeless Prevention Program (HPP) from Washoe Affordable Housing Corporation to the Housing Authority of the City of Reno, subject to acceptance thereof by the Housing Authority of the City of Reno (For Potential Action)
8. Additional items:
  - i) General matters of concern to Trustees regarding matters not appearing on the agenda. (Discussion)
  - ii) Old and New Business. (Discussion)
  - iii) Schedule of next meeting. The following date has been scheduled in advance but is subject to change at any time: October 22, 2024 (Annual Meeting). (For Possible Action)
9. First Period of Public Comment. The opportunity for public comment is reserved for any matter within the jurisdiction of the Board. No action on such an item may be taken by the Board unless and until the matter has been noticed as an action item. Comment from the public is limited to three minutes per person, under these items.
10. Adjournment. (For Possible Action)

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*This meeting is accessible to the hearing impaired through the RHA TTY/TDD/voice phone line (385) 770-7166. Anyone with a disability, as defined by the Americans with Disabilities Act, requiring special assistance to participate in the meeting, may contact the Trustees at the following address, at least five days in advance of the meeting in order to make arrangements, if possible, for reasonable accommodations that would enable participation in the meeting by contacting Kathleen Merrill, Executive Administrative Assistant, Housing Authority of the City of Reno, 1525 East Ninth Street, Reno, Nevada, 89512, or by calling (775) 329-3630.*

*This agenda has been posted at the Washoe Affordable Housing Corporation's office located at 1004 Forest St, Reno, NV 89509 and also at the Housing Authority of the City of Reno Administrative Office, 1525 East Ninth Street, Reno, NV 89512; and further in compliance with NRS 241.020, this agenda has been posted on the official website of Washoe Affordable Housing Corporation at [www.wahc.info](http://www.wahc.info) and the Housing Authority of the City of Reno's website at [www.renoha.org](http://www.renoha.org) and the State of Nevada Public Notification website at <http://notice.nv.gov/>.*

*According to the provisions of NRS 241.020(5), a copy of supporting (not privileged and confidential) material provided to Trustee members may be obtained upon request made to: Lindsay Dobson, Executive Administrative Assistant, Housing Authority of the City of Reno, 1525 East Ninth Street, Reno, Nevada, 89512, or by calling (775) 329-3630. Copies of supporting (not privileged and confidential) material provided to Trustee members may be obtained at the aforementioned address.*

*Dated November 21, 2023*



By: \_\_\_\_\_

Lindsay Dobson  
Executive Administrative Assistant